

Minute	Decisions	Target Date, Officer Responsible and Progress
January 2020 Work Programme	The Committee noted the work programme and agreed to - 1. Add the Communication Review Plan to 18 March 2020 meeting; 2. Add the Policy plan on rogue landlords to the Work Programme for the next Municipal year.	Date: January 2020 Officer: Jamie Sheldon Progress: Complete – items have been added to the Work Programme.
January 2020	The Performance, Finance and Customer Focus Overview and Scrutiny Committee were asked to recommend to Cabinet – <ul style="list-style-type: none"> • The Procurement Service transferred to Delt, with staff transferring under TUPE arrangements with effect from 1 April 2020. • All Procurement Service work is channelled through Delt allowing for greater efficiencies and growth through a central hub and the potential for greater retention and stability in the workforce through a broader range of procurement categories • A Gain share arrangement is put in place whereby both PCC and Delt are motivated to drive down the cost of spend through a share in savings generated. The finer details of the gain share arrangement are to be worked up in partnership with Delt. Finalised • The client function to remain within PCC Finance department with KPI's to be agreed in partnership with Delt. 	Date: January 2020 Officer: Jamie Sheldon/Claire Daniells Progress: Complete – item was submitted to Cabinet 12 February 2020.